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ThrivePoint High School, Inc. Governing Board

Meeting Minutes

February 1, 2023

I. Call to order

Shannon Smith called to order the regular meeting of **ThrivePoint High School, Inc. Governing Board** at **4:56 p.m.** on **February 1, 2023** at **ThrivePoint High School Grover, 4744 W. Grovers Avenue, Glendale, AZ 85308**

II. Roll call

Kelly Marble conducted the roll call. The following board members attended the board meeting: Danell Stephenson, Julita Deddo, and Shannon Smith were present. Board Member Kelly Hicks was not in attendance. All board members called into the meeting via Google Meets. The public was also able to attend the meeting via the call in number at 443-598-2677 PIN: 157 353 475#. Roland Canotal and Cory Cavanah also attended.

III. Open Issues

None discussed at this time.

IV. New Business

Approval of Minutes from Last Meeting

Kelly Marble asked the board members if they received a copy of the October 13, 2022 Board Meeting Minutes for their review. All of the board members acknowledged receipt of the September 22, 2022 board meeting minutes.

Shannon Smith made the motion to approve the minutes.

Danell Stephenson seconded the motion to approve the minutes.

Shannon Smith, Julita Deddo and Danell Stephenson voted in favor of the motion to approve the minutes.

Approval of the SPED Policy and Procedures

Kelly Marble asked the board members if they all received the SPED Policy and Procedures and all members acknowledged having received the SPED Policy and Procedures. Lindsay Perez meet with Eric Clapeck and individualized the previous policies that were just templates.

Shannon Smith made the motion to approve the SPED Policy and Procedures.

Danell Stephenson seconded the motion to approve the SPED Policy Procedures.

Danell Stephenson, Julita Deddo and Shannon Smith voted in favor of the motion to approve the SPED Policy and Procedures

Approval of the Check Detail July 2022 – December 2022

Kelly Marble asked the board members if they all received the Check Detail for July 2022 to December 2022 and all members acknowledged having received the Check Detail for July 2022 to December 2022. Roland Canotal explained that the check detail is a list of checks that CBO has paid on the behalf of ThrivePoint. Roland also let the board members know that they can provide documentation to the board at their request.

Danell Stephenson made the motion to approve the Check Detail for July 2022 to December 2022.

Shannon Smith seconded the motion to approve the Check Detail for July 2022 to December 2022.

Danell Stephenson, Julita Deddo and Shannon Smith voted in favor of the motion to approve the Check Detail for July 2022 to December 2022.

Approval of the One-Time 2022 Employee Bonuses for Retention/Performance

Kelly Marble asked the board members if they all received a copy of the One-Time 2022 Employee Bonuses for Retention/Performance and all members acknowledged having received the One-Time 2022 Employee Bonuses for Retention/Performance. Roland Canotal explained that in September of 2022 all the teacher were awarded bonuses for their work performance for the additional work to address the learning laws from the COVID 19 pandemic and employee retention. Roland is recommending that the board members retroactively approve these bonuses using the ESSER funds. Kelly Marble asked the board members if they had any questions and they did not.

Shannon Smith made the motion to approve the One-Time 2022 Employee Bonuses for Retention/Performance.

Danell Stephenson seconded the motion to approve the One-Time 2022 Employee Bonuses for Retention/Performance.

Danell Stephenson, Julita Deddo and Shannon Smith voted in favor of the motion to approve the One-Time 2022 Employee Bonuses for Retention/Performance.

Approval of the ThrivePoint Fiscal Year 2022 Independent Auditor's Report

Kelly Marble asked the board members if they all a copy of the 2022 Independent Auditor's Report and all members acknowledged having received the 2022 Independent Auditor's Report. Roland Canotal explained that this audit is done every year and that there were no findings so it did pass, however the auditor did have some recommendations on some of the structuring of the accounts and going forward we will use those practices. The auditor's report was submitted to ADE. Kelly Marble asked the board members if they had any questions and they did not.

Danell Stephenson made the motion to approve the 2022 Independent Auditor's Report.

Shannon Smith seconded the motion to approve the 2022 Independent Auditor's Report.

Danell Stephenson, Julita Deddo and Shannon Smith voted in favor of the motion to approve the 2022 Independent Auditor's Report.

Approval of the Safe Return to in Person Learning Plan

Kelly Marble asked the board members if they received a copy of the Safe Return to in Person Learning Plan. All board members acknowledged receiving the Safe Return to in Person Learning Plan. Kelly Marble asked the board if they had any questions and they did not.

Danell Stephenson made the motion to approve the Safe Return to in Person Learning Plan.

Shannon Smith seconded the motion to approve the Safe Return to in Person Learning Plan.

Danell Stephenson, Shannon Smith and Julita Deddo voted in favor of the motion to approve the Safe Return to in Person Learning Plan.

Approval of the Contract Comparability Analysis

Kelly Marble asked the board members if they all received the Contract Comparability Analysis and all members acknowledged having received the Contract Comparability Analysis. Cory Cavanah explained to the board that this is similar to what he explained at the Calibre board meeting the only difference is ThrivePoint's fee. The analysis came out pretty much the same in comparison to other vendors. ThrivePoint has a different per student rate then Calibre. Cory also asked that the board approve bringing back the comparability study each year. Kelly Marble asked the board members if they had any questions and they did not.

Danell Stephenson made the motion to approve the Contract Comparability Analysis.

Julita Deddo seconded the motion to approve the Contract Comparability Analysis.

Danell Stephenson and Julita Deddo voted in favor of the motion to approve the Contract Comparability Analysis. Shannon Smith did not vote.

Approval of the LMEG January 2023 Invoice

Kelly Marble asked the board members if they all received a copy of the LMEG January 2023 Invoice and all members acknowledged having received LMEG January 2023 Invoice. Cory Cavanah wanted to bring back with all the growth that ThrivePoint had this year we have adjusted the Learning Matters invoice for the 2nd semester and wanted to bring that back for board approval. Kelly Marble asked the board members if they had any questions and they did not.

Danell Stephenson made the motion to approve the LMEG January 2023 Invoice.

Julita Deddo seconded the motion to approve the LMEG January 2023 Invoice.

Danell Stephenson and Julita Deddo voted in favor of the motion to approve the LMEG January 2023 Invoice. Shannon Smith did not vote.

Agenda Item for Discussion:

- **December 2022 Financial Summary**
- **Actuals to Budget**
- **Balance Sheet**

V. Adjournment

Shannon Smith adjourned the meeting at 5:15 p.m.

Minutes submitted by: Kelly Marble